

# **BARCLAY PARK ASSOCIATION**

**2023**

## **GOVERNING DOCUMENT AMENDMENT PROPOSALS**

### **VOTING PACKAGE**

**With NOTICE of discussion  
of the proposed Amendments to be held at the annual meeting on:**

**May 24, 2023  
BPA Clubhouse**

**RESPONSE REQUESTED BY**

**JUNE 30, 2023**

# INSTRUCTIONS

## ENCLOSED WITH THIS PACKAGE YOU WILL FIND:

1. INSTRUCTIONS (this page)
2. OFFICIAL BALLOT AND RETURN ENVELOPE
3. SUMMARY OF PROPOSED CHANGES (PROPOSALS A & B)
4. AMENDED ARTICLES OF INCORPORATION (PER PROPOSAL “A”)
5. AMENDED AND RESTATED MASTER DEED (PER PROPOSAL “A”)
6. AMENDED BYLAWS (PER PROPOSAL “A”)
7. FEE APPORTIONMENT AMENDMENTS (PER PROPOSAL “B”)

## INSTRUCTIONS FOR COMPLETION – PLEASE:

- READ THE SUMMARY OF THE PROPOSED CHANGES.
- READ AND BECOME FAMILIAR WITH THE PROPOSED NEW DOCUMENTS:
  1. Comparisons with the existing documents have been posted on [barclaypark.org](http://barclaypark.org).
  2. If you have questions, please email [bylaws@barclaypark.org](mailto:bylaws@barclaypark.org).
  3. Or, attend and discuss at the Annual Co-Owners meeting on May 24, 2023.
- HAVE THE DESIGNATED VOTER REPRESENTATIVE FOR YOUR UNIT COMPLETE THE ENCLOSED BALLOT, AND MARK YOUR VOTE.
- BY JUNE 30, 2023, RETURN YOUR BALLOT:
  1. Drop your ballot in the locked drop-box in the clubhouse, or
  2. Mail your ballot in the enclosed envelope to:

Barclay Park Association, c/o Meadow Management  
27780 Novi Rd., Suite 110, Novi, MI 48377

WE ASK THAT ALL BALLOTS BE RETURNED BY JUNE 30, 2023.  
THANK YOU FOR YOUR PARTICIPATION!

# **BALLOT — CAST TWO (2) VOTES ON THIS PAGE**

## **TO BE COMPLETED BY THE DESIGNATED VOTING REPRESENTATIVE FOR THE UNIT.**

The undersigned hereby casts my written vote as shown below as relates to each of TWO Proposals to Amend and/or Restate Barclay Park Association's Articles of Incorporation, Master Deed, and Bylaws.

To be adopted, each Proposal requires the affirmative vote of 2/3 of all Co-Owners, in Number and in Value.

### **VOTES on TWO (2) PROPOSALS**

**PROPOSAL A:** Amendment and Restatement of BPA Governing Documents (**MARK ONE**)

\_\_\_\_\_ **IN FAVOR OF** approving Proposal A

\_\_\_\_\_ **AGAINST** approving Proposal A

The Board of Directors recommends a vote **IN FAVOR OF** approving Proposal A.

**PROPOSAL B:** Amendments to Change BPA Fee Apportionment (**MARK ONE**)

\_\_\_\_\_ **IN FAVOR OF** approving Proposal B

\_\_\_\_\_ **AGAINST** approving Proposal B

The Board of Directors **MAKES NO RECOMMENDATION** regarding approving Proposal B.

\_\_\_\_\_  
Designated Voter Signature **(REQUIRED)**

\_\_\_\_\_  
Designated Voter Name **(REQUIRED)**

\_\_\_\_\_  
Date **(REQUIRED)**

\_\_\_\_\_  
Condominium Unit Address **(REQUIRED)** Barclay Way

Please complete this ballot and return it **BY JUNE 30, 2023**, via U.S. MAIL to:

Barclay Park Assoc. c/o MeadowManagement  
27780 Novi Rd., Suite 110, Novi, MI 48377

OR: Place your ballot in the locked drop box in the clubhouse.